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NIS COMMITTEE MEETING NO. 28

21 April 1949

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1. Members present were as follows:

Dr. Appleton	State
Lt. Col. Ruwet	Army
Lt. Col. DeHority	Navy
Lt. Col. Gould	Air Force
Maj. Gamber	Air Force
25X1A9a [redacted]	CIA (Chairman)
	CIA

2. Army proposed the following changes in the Outline Guide for NIS Chapter VIII (Armed Forces):

a. Section 81D2b (Detailed Order of Battle Dispositions) to be confined to a brief statement approximately as follows: "For detailed identifications and locations of units of the _____ Ground Forces see the latest issues of the World Military Summary published by the Intelligence Division, GSUSA. Current dispositions as of _____ are shown on the map(s) in Figure(s) 81- ." In most instances, the map(s) will show all major unit locations as of the cut-off date of the chapter. Where the number of such units is very large or a considerable proportion of estimated units is not identified, general concentrations may be shown by small symbols or other devices without indicating specific identification.

b. Section 81J (Weapons and Equipment) and 81K (Personalities) to be redesignated Section 81K and Section 81J, respectively.

c. New Subsection 81K5 (Transportation Equipment) to be abolished. New Subsection 81K7 to be redesignated 81K5; where there is no pertinent material on Subsection 81K6 (Medical Equipment), it will be omitted.

The Committee approved these changes.

3. State is to report the number of extra ("loose") copies of Chapter II, NIS, for such areas as 28 - 31 (Syria and Lebanon, Transjordan, Iraq, Palestine). Navy has already reported that it requires no extra copies for such areas.

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4. The State member reported that his Agency approves the transfer of responsibility for Section 56 (Intelligence and Security) from "State (with joint assistance)" to "CIA (with joint assistance)". The Chairman undertook to notify OSO, which will discharge CIA's responsibility, to arrange for liaison between OSO and State, and to orient OSO on NIS procedures.

5. The Committee approved State's proposal that for Chapters IV, V, and VI, NIS 30 (Iraq) be substituted for NIS 31 (Palestine) in the Production Schedule for Fiscal Year 1950, in view of the current situation in Palestine.

6. The distribution of Standard Instructions to the field by Agencies was discussed. Army and Navy distribute to attaches. Air Force attaches use military attaches' copies. The State member was uncertain as to State's action in this regard. He is to investigate and report.

The question was raised whether IFI (Intelligence File Index) could be used in connection with NIS. Some Agencies are using it. The Chairman undertook to take up the matter with OCD, and report to the Committee at a later meeting.

The Chairman stated that, early in FY 1950, it would be wise to reconvene the chapter subcommittees with a view to revising the Standard Instructions in light of the experience gained over the past year. It is anticipated that the revised edition will then be published in the same printed form as the NIS and placed on a maintenance basis.

7. Approval was sought for the revised schedules, FY 1949 and FY 1950 for Chapter IX. These schedules call for the delivery to G/Ba of three Chapters IX in FY 1949 and fifteen Chapters IX in FY 1950. This would operate to put over three chapters originally scheduled for FY 1949 into FY 1950. The Armed Forces members stated that their Agencies had placed great emphasis on the completion of six chapters for FY 1949 and had completed, or nearly completed, their contributions therefor. It was the consensus that Map Branch should convene a conference of key representatives to reconsider both schedules. The Chairman agreed to take up the matter with Map Branch and inform the NIS Committee members of the time of the meeting, which should be early next week.

8. The Chairman proposed the following policy covering the distribution, prior to the publication of NIS, of material prepared for NIS:

a. General distribution of NIS material is accomplished by CIA under the NIS Program. This procedure ensures adequate and timely dissemination of finished basic intelligence to those "who need to know".

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b. Each Agency may use contributions which it prepares for the NIS Program as it deems necessary to meet immediate and specific intelligence requirements.

c. Each copy of such material so distributed will bear the title page statement required by Part I, Editorial Instructions. This statement clearly indicates that the copy is a working paper only and not finished intelligence.

The Committee unanimously approved the policy.

9. Copies of a proposed prototype for the Subsection, COMMENTS ON PRINCIPAL SOURCES were distributed to the members. They are to examine it in their Agencies and report their comments on it at the next meeting. When the prototype is approved, it will be mimeographed and distributed to all NIS contributors for their guidance.

10. The Agency members reported the number of copies of Chapter I of NIS Turkey (Tentative) desired by them. Their report was as follows:

Agency	No. of Copies
State	5
Army	10
Navy	12
Air Force	10

11. The FY 1950 Production Schedule was discussed. Army submitted a revised schedule for Chapters II and III and will submit a revised schedule for Chapter VII. Chapter VIII is to remain as now scheduled. State is to revise the schedule for Chapters IV, V, and VI and submit it early next week. The schedule for Chapter IX will be revised as a result of the conference mentioned in Paragraph 7 above. These revised schedules will then be consolidated and distributed to members for approval prior to mimeographing the schedule.

12. The Chairman discussed the status of NIS production. He stated the following:

a. Including defections from previous months, a total of thirty contributions (64 sections) is due in G/Ba during April. As of 15 April, three contributions (12 sections) have been received.

b. Present indications are that twenty contributions (42 sections) will be received in April and that ten contributions (22 sections) will become overdue as of 1 May 1949.

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He also commented as follows on the quality of contributions:

a. As the volume of contributions arriving in G/Ba increases, G/Ba editors will not have time to make the detailed commentary which they have been making in the past.

b. Although G/Ba editors will continue to check for important errors and inconsistencies, the Agencies are urged to exert every effort to improve the quality of their contributions.

c. The use of the NIS by the Joint Staff and other recipients makes it mandatory that the intelligence it contains be of the highest possible quality.

13. The method of publication of Chapters I was discussed. The Chairman pointed out that no definite method has yet been decided upon. Instead of waiting to publish complete Chapters I until all the remaining chapters have been prepared, it may be well to publish certain groups of sections of Chapter I. After the Agencies have become familiar with the prototype Chapter I, NIS Turkey (Tentative), this question should be gone into thoroughly.

14. In response to a question by the Air Force member, the Chairman stated that when the Armed Forces Agencies are scheduled to make contributions to Chapters IV, V, and VI for low priority areas (e.g., Venezuela and Brazil) being prepared by State and preparation of these contributions by such Agencies would strain their capabilities, the contributions may be deferred.

25X1A9a

[redacted]

Distribution:
NIS Committee
Members (4)

AD/ORE
Chief, B/Ma
Deputy, G/Ba
Liaison O, G/Ba
Ed-in-Chief, G/Ba
Prod. Chief, G/Ba
G/Ba file

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